



# Shahnawaz Khan

Operations Manager

Highly accomplished Supply Chain Manager with over 9+ years of comprehensive experience in logistics coordination, supply chain management, and operations leadership. Dedicated to optimizing processes, reducing costs, and enhancing efficiency within diverse organizational settings. Possesses a proven track record of successfully managing transportation operations, negotiating contracts, and ensuring compliance with industry regulations. Seeking to leverage extensive expertise and strategic acumen to drive operational excellence and contribute to the continued success of a dynamic organization in the supply chain sector.

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## WORK EXPERIENCE

### Logistic Coordinator

M.S Road Lines

06/2023 - 02/2024,

*Achievements/Tasks*

- Managed 250 workers for railway-to-warehouse shipping, overseeing procurement and logistics management, optimizing supply chain efficiency, and ensuring compliance with regulations for exceptional customer service.
- Coordinate seamless shipment movement from origin to destination by meticulous planning, scheduling, and monitoring of transportation activities to meet deadlines and customer expectations.
- Identify inefficiencies and implement strategies to streamline processes, negotiate contracts with carriers, optimize routes, and minimize transportation costs while maximizing efficiency.
- Keep accurate inventory records, conduct regular audits, and coordinate with warehouse teams to ensure inventory accuracy and timely replenishment, preventing stockouts or overstock situations.
- Act promptly to address shipping delays, handle damaged goods, or manage unexpected changes in logistics plans, ensuring smooth transportation and warehousing processes.

### Operation Manager

Suraj Builders

2018 - 2022,

*Achievements/Tasks*

- Collaborated with project team to align project plan with job requirements, fostering shared understanding and efficient workflow.
- Conducted thorough reviews of project documentation, ensuring familiarity with all details and compliance with requirements.
- Developed and implemented safety plans in coordination with safety departments, guaranteeing project safety standards were met.
- Supervised project completion, ensuring adherence to requirements and timely delivery within project timeframe.
- Demonstrated ability to streamline project processes, ensure compliance, and facilitate effective communication between project teams and management for successful project outcomes.

### Operation Manager

SRL Mohd Anis Khan

2012 - 2016,

*Achievements/Tasks*

- Efficiently manage daily transportation and fleet operations, ensuring optimal asset utilization and adherence to budgetary constraints while overseeing local and cross-border logistics.
- Lead development and implementation of asset management systems, equipment maintenance programs, and SOPs to meet revenue targets and operational objectives.
- Supervise contracts, rates, compliance reporting, forecasts, personnel, and product launches to ensure seamless transportation operations.
- Spearhead client acquisition and retention efforts, driving growth in transportation and distribution services.
- Strategically oversee all aspects of transportation operations to maximize efficiency, profitability, and business success.

## SKILLS

Financial Management

ZOHO Books (CRM)

Supply Chain Management

Logistic Management

Road Freight Forwarding

Transportation

Inventory Management

Safety Compliance

Ware House Supervising

Project Management

Procurement

Customer Relationship Management

## EDUCATION

### Master in Business Administration (MBA)

Sam Higginbottom University

Allahabad, India

### Bachelor of Science

Sam Higginbottom University

Allahabad, India

## PERSONAL DETAILS

Passport No: Z5842720

Alternate Email - shahnawazkhan7114@gmail.com

Marital Status: Married

Date of Birth - 27/05/1986

Languages Known - English, Hindi