

Vigneshwara Rajan

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Objective

To leverage my professional skills, capabilities, and experience in roles related to sales, merchandising, and personal driver services within an organization that values hard work and responsibility.

Experience

****Personal Driver Cum Messenger****

GAMETOWN ELECTRONICS (Present)

- Safely drive the Director and other individuals as needed, including after hours and weekends.
- Perform daily errands, including courier pick-ups, lunch runs, and document dispatches.
- Maintain vehicle condition and handle visitor transport arrangements.

****Online Delivery****

MEDICINA PHARMACIES (2021 - 09/2023)

- Delivered items to various locations, adhering to routes and schedules.
- Handled payments and informed customers about new products.
- Maintained delivery logs and ensured vehicle compliance with safety standards.

****Merchandiser****

MEDICINA PHARMACIES (2020 - 2021)

- Organized and displayed products according to planograms.
- Managed stock rotation and removed outdated or damaged items.
- Enhanced shelf appeal to boost customer engagement.

****Archive Clerk****

MEDICINA PHARMACIES (2019 - 2020)

- Supported office staff and maintained equipment.
- Managed visitor queries and ensured a friendly office environment.

****Bumper Fitter****

FORD MOTOR COMPANY - INDIA (2018 - 2019)

- Installed front and rear bumpers, sensors, and lights as per wiring

diagrams.

Education

****Diploma in Automobile Engineering****

SRM Polytechnic College (2016)

****SSLC****

JRK Matric Higher Secondary School (2013)

Skills

- Planograms - Merchandising -
Delivery and logistics - Vehicle
maintenance - Commercial driving
- Warehouse operations

Languages

- English (Fluent)
- Hindi (Fluent)
- Tamil (Fluent)
- Malayalam (Fluent)

Driving License

License No: 4104653

Vehicle Type: Light Motor Vehicle

Expiry Date: 21/03/2028